



**Town of Arlington, Massachusetts**  
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## Minutes 11/12/2009

### Capital Planning Committee Meeting Minutes November 12, 2009

In attendance were:

Steve Andrew \*  
John FitzMaurice  
Charles Foscett, Chairman  
Nancy Galkowski\*  
Steve Gilligan\*  
Diane Johnson  
Ruth Lewis  
Anthony Lionetta  
Barbara Thornton

\* Denotes those not in attendance

- **Meeting Opened:** Charlie Foscett called the meeting to order. The meeting memorandum of November 5 was reviewed and approved. There is a need to reschedule the December 17 CPC meeting. This will be discussed at the next meeting.
- **Public Works Requests:** Tony Lionetta continued with the Subcommittee's report, which was started at the last meeting. An updated memorandum was provided reflecting the second meeting held with DPW on November 9, Key comments / questions included the following:
  - The CPC voted against improvements to the Jarvis House given its status. Charlie Foscett will request that Nancy Galkowski communicate this to the Town Manager. The CPC is in favor of vacating the Jarvis House and not spending any Town resources on it. Additional space will open up at Town Hall when Public Works Administration moves to Grove Street. Also noted was the cost of operating the Jarvis House (utilities, custodial care and the like), which could be eliminated or reduce by moving the Legal Department to Town Hall.
  - The request for \$11k for repaving the Town Hall parking lot was denied.
  - Ruth Lewis will run the Scanning request by ITAC to make sure it is compliant.
  - Diane Johnson will confirm the proposal to replace a pick up with a small dump truck for snow removal on School Properties.
  - The CPC accepted the other recommendations of the Subcommittee.
  - The CPC will also recommend that the Town Manager pursue a decision on the Cemetery Issue, which has been stagnant for a while.

- **Maintenance Fund:** There was discussion about the Town Manager and the Superintendent of Schools collaborating on developing a Town wide Maintenance program using \$'s from the operating budgets. Barbara Thornton agreed to write – up a draft proposal on this concept.
- **Police Department Requests:** John FitzMaurice reported on the Subcommittee's review of Police requests. A written memorandum was provided. Highlighted comments / questions are as follows:
  - Relative to the request for body armor more information is needed. Prior year balances have not been used and it appears that some outside funding has been obtained to make some of these purchases in the past. Also noted was that there have been reductions in the force. Can this year's request be canceled or postponed?
  - How is the vehicle/ request align with force reductions.
  - What is the status of the deck repairs? This is being administered by the PBC.
  - Can the Traffic Measuring Device be regionalized /
  - Is the Speed Trailer a replacement or a new (third) unit?
  - The Security Request needs to be run by ITAC. Charlie Foskett will bring this up when his subcommittee meets with them.
  - Other recommendations of the subcommittee were accepted
- **Next Meeting: TUESDAY** November 24, 2009 at **5PM**.

**Adjournment 6.54 PM**